



**<http://www.firstsundays.com>
1-212-888-5233**

**Chicago City Limits'
Monthly Comedy Film Festival**

SUBMISSION GUIDELINES

WHAT WE ARE LOOKING FOR:

The First Sundays Film Festival solicits submissions of all kinds of short comedy films. Tell us a story that makes us laugh, and you've got a potential First Sundays film. That's the only requirement; there are no limits on genre, format, or production values.

SUBMISSIONS LENGTH:

First Sundays submissions can be anywhere from less than a minute to thirty minutes in length. First Sundays tends to show films in the 2-15 minute range. Films over thirty minutes will not be accepted into the First Sundays Film Festival. We will seriously consider all submissions to the festival, but longer films have to be of exceptional quality.

GENRES:

All genres are accepted: live action, animation, documentaries, mocumentaries, web-cinema, confessional video... there are virtually no limits.

FORMATS:

Films can be submitted in VHS, VCD, SVCD, or DVD, although they can have been originally made in any format.

AWARDS:

Present awards categories are:

- An overall "Best of Show" as voted by the panel of judges
- An "Audience Favorite" as voted by the attending audience.

Best of Show and Audience Favorite films will be shown at our annual "Best-Of" show to compete for further awards.

The First Sundays staff and judges reserves the right to determine if a submission meets the criteria of acceptance into the festival.

SCREENING:

Accepted films will be screened at the festival in New York and may be hosted on the First Sundays website if online rights are available.

ELIGIBILITY & RULES:

Entries can be created on any acquisition format, in any genre. If the submission is accepted into the festival, the entrant grants Chicago City Limits a non-exclusive, royalty free license for use for theater screening, for on-line streaming, for broadcast of selected works in part at any time, and to publish excerpts, or other appropriate segments thereof, in print or electronic media to promote the event in any and all media. The filmmaker must secure all rights and clearances. Foreign films must be subtitled in English. First Sundays will consider for acceptance into the festival films originally intended for promotion or television broadcast only if they are submitted without commercial breaks.

ENTRY FEES & DEADLINES

Fee: \$20 (U.S.)

There is no deadline for submission, since the festival is ongoing. Schedules for the monthly screenings tend to fill up well in advance, so it may take a month or two for films to be screened by the judges. Submission materials will not be returned.

HOW TO SUBMIT:

1. Download, print, and complete the entry form. One title and tape per form.
2. Submit your film on a VHS, VCD, SVCD, or DVD, along with the entry form.
3. Mark tape AND case with title of your film, total running time, your name, and contact info.
4. Include a check or money order for your entry fee, made out to Chicago City Limits. Fees must be in U.S. dollars and are nonrefundable. Do not send cash.
5. Mail tape to: Chicago City Limits, 318 West 53rd St. Suite 207, New York, NY, 10019



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ENTRY FORM (Print, Fill Out, & Send In)

Name _____

Role in Production _____

Address _____

Address _____

City and State _____

Phone (home) _____

Phone (work) _____

Phone (cell) _____

E-Mail _____

Title of Entry _____

Year Completed _____

Running Time _____

Producer _____

Director _____

Screenwriter _____

Cast (Continue on another sheet if necessary):

FORMAT (CIRCLE ONE)

MiniDV DigiBeta

BetaCam Super8

Hi8 HD

16mm 35mm

Other:

Is your film available on the web? Where?

How did you hear about us?

Favorite web sites:

Add me to the e-mail list (lot of cool stuff, no junk)

Description (75 words or less – continue on another sheet if necessary):

I have read and understand the submission guidelines, completed the form, enclosed the fee and accept the conditions of entry.

Signature _____

Date _____

Print Name _____